

HR COMPETENCY COURSES

APRIL

HR Business Partnering Skill

Stop being an 'Administrator', and start acting as a 'Business Partner'. Participants will be equipped with the knowledge and tools to serve as effective internal consultants and strategic partners, who collaboratively work within the organization to initiate, drive and sustain change, use business acumen to facilitate key business initiatives relating to people management and HR alignment with the organization.

Audience: HR generalists, specialists, and consultants, either transitioning or experienced.

Duration: 2- day workshop

Date and Location:

April 9 - 10, Karachi

April 16 - 17, Lahore

Trainer: Ms. Rahila Narejo

EMPLOYEE DEVELOPMENT COURSES

JULY

Presenting With Impact

Captivate your audience through powerful presentations that engage and stimulate the desired action. Participants will be able to design presentations tailored according to the audience and situation and deliver in a manner that captures attention and makes the content stick. They will get practical tips and techniques based on neuroscience and psychology on how to effectively convey their message using verbal and non-verbal communication and structuring presentations for maximum impact.

Audience: Anyone who does presentations and produces presentation slides for any purpose, such as internal communication within an organization, business presentations and training, etc.

Duration: 1- day workshop

Date and Location: July 9, Karachi

Trainer: Ms. Maimoona Wasif & Mr. Zaheer Narejo

SEPTEMBER

Demystifying Assessment & Development Center

The largest organizational risk is People. Improve the accuracy of your selection and promotion decisions by using validated Assessment Centers. Participants will be able to plan and conduct assessment centers within their organizations. They will be equipped to answer why assessment centers are an effective hiring method, choose the right competencies to assess a position, pick assessment tools and exercises that accurately evaluate those competencies, design a competency-assessment matrix, and finally administer the assessment center

Audience: Human Resource Managers, Managers, Trainers, and anyone seeking further knowledge about hiring the Right Person at the Right Time,

Duration: 2- day workshop

Date and Location:

September 3 - 4, Karachi

September 10 -11, Lahore

Trainer: Ms. Rahila Narejo

NOVEMBER

Business Of English

The number one competency for career success in today's business world is "English Communication". Careers often come to a standstill due to ineffectively conveying thoughts and ideas through the English language. Participants will expand their English vocabulary, improve their ability to write and speak in English, and apply English language communication skills to impromptu speaking, professional presentations, written reports, and emails. Ultimately, their ability to convey their thoughts and ideas through the English language will become easier and clearer..

Audience: An individual or professional with a minimum of basic English language proficiency who would like to build their English fluency and develop their confidence in speaking and writing.

Duration: 2- day workshop

Date and Location: November 26 - 27, Karachi

Trainer: Ms. Maimoona Wasif & Mr. Zaheer Narejo